

CABINET FUNCTIONS

The Cabinet collectively, and Cabinet Members individually, will be responsible for the following functions:

- The community planning process and the search for best value, with input and advice from overview and scrutiny committees and any other persons as appropriate;
- The preparation of the local authority's Policy Framework and Budget;
- The preparation of the authority's financial strategy;
- Setting a clear and realistic direction, reflected in the Council Strategy and financial strategy; setting out clear corporate priorities and ensuring they are reflected in the budget and other planning and decision-making processes; ensuring that decisions of the Executive reflect corporate priorities and plans, including decisions about the allocation of resources; communicating decisions on corporate priorities to the local community;
- The promotion and pursuit of principles espoused by the Council in respect of social cohesion, and a sustainable environment, in its role as an employer, service provider and the exercise of community leadership;
- Achieving efficiencies through taking in-year decisions on resources and priorities, together with other stakeholders and partners in the local community, delivering and implementing the budget and policies decided by Full Council;
- Being the focus for forming partnerships with other local public, private, voluntary and community sector organisations to address local needs;
- Determining proposals for and variations to the Policy Framework and Budget that are to be proposed to Full Council;
- Considering reports of Overview and Scrutiny Management Committee, and its Panels (sub- committees) and formulating responses to those;
- Making any decision in respect of an Executive function which has been delegated where the delegate has decided not to exercise his/her delegation;
- In the absence of any Cabinet Member (including the Leader) or where any Cabinet Member (including the Leader) is not available or able to make a decision, Cabinet may, subject to the Leader's agreement, discharge that Executive function in respect of that decision;
- Subject to the budget, determining the grants to be paid by the Council;
- The Council's pursuit of efficiencies and Value for Money in its use of resources for the provision of services to citizens of the City and its business community by pursuing a holistic approach through the effective integration of programmes and plans including the Sustainable Community Strategy and Southampton Connect and the Council's customer focus through programmes of continuing improvement;
- The appointment of any individual:
 - to any office other than an office in which s/he is employed by the authority;
 - to any other body other than (i) the authority (ii) a joint committee of two or more authorities; or to any committee or sub-committee of such a body. and the revoking of any such appointment, to the extent that appointments are usually but not exclusively to outside bodies in connection with functions which are the responsibility of the Executive;
- The appointment of any panel, body or other grouping of elected Members, officers or other persons, together or in combination, whether or not jointly with any other authority or organisation other than a committee, a sub-committee of the Council or a

Appendix 5

joint committee of two or more authorities, as defined in Section 101 of the Local Government Act 1972;

- Matters relating to the Portfolio involving Member contacts with the Government and any Regional or National organisations;
- The application of national policies locally and any consequent forward planning necessary;
- Liaison and joint working with other Cabinet Members to ensure the objectives of the Council are met and that Business and Service Plans link with commitments agreed by the Cabinet;
- Reporting to Full Council and its decision-making and scrutiny functions where appropriate;
- Seeking comments on Policy development through Cabinet and Scrutiny and issuing statements and bulletins related to matters within the Portfolio;
- Representing the Council on and exercising any functions in relation to any Partnership Boards or Committees to which they are appointed.